

## Curriculum Map in Planning and Self Study Transcript

Hello in this video, we will cover how you can create or edit your curriculum map for your academic program major. So here we have an example of what you would see when you log into Planning and Self-Study. What you see on your homepage may vary depending on what you have access to. However, if you are working on assessing an academic program major, everyone should be able to see a screen that looks somewhat similar to this one, where there's a program name and "Projects in Progress" and then there is an "Assessment Plan" listed under it. So, what we will do from here is we will click on "Test major".

We will be taken to a page that looks kind of like this. This page will be pretty useful in a various amount of contexts. But today we are going to focus on just the curriculum map. So, here you can kind of see that there's a summary of the program assessment plan. We have some information about the program in terms of what outcomes we have listed-- if we have any success outcomes (or in other words, any outcomes that aren't directly related to student learning, but just the success of the program). We can add a mission statement if we'd like.

There's also the curriculum; so, this is kind of going to be the focus of this specific video. So, to start your curriculum, we first want to check if there are courses listed on this page. If there are not any courses listed, please contact the Office of Institutional Effectiveness and we'll take care of that for you. From here, we can work on creating a curriculum map. We strongly recommend creating a curriculum map because it will help you have an idea about where certain program learning outcomes are touched upon in what core courses. So, we are going to click on create a new map.

And you see here that based off of the last example (in the learning outcomes video), we only created one outcome but typically you would have one to five over here. And here are the courses. So, essentially what you would do, is you would click on a box with a cross in it and there will be a little bit of a pop up that looks kind of like this over to your right. And you can decide whether communication will be introduced, reinforced, or mastered at a certain core symbol. So, for the sake of this example, we are going to click on Alignment – "Yes". We are going to say that yes, we are going to introduce the concept of communication in EDH 501. And something else that you can do--which I would recommend just to kind of help with giving an idea of what you can assess from year to year--is that you can add a measure.

So, I'll show you an example so you kind of know what I'm referring to. So first, you can click on "Add Measure". And here we can come up with a project that we are going to use to assess communication in EDH 501. So, in this example, we're going to make something up we're going to say assignment. We'll say "Oral Presentation on Current Issues". And the target is...

That we would like students to score a "Proficient or higher on an oral communication rubric."

And we can also add a description. So, I would recommend filling up the description box because you want to think about what you (in a few years) could use when you're looking back at

historical data. So, we can say that this assignment is currently used in one of the sections for EDH 501.

So, we could write something like that. And then we can click on “Add”. Now, you'll see that not only has that curriculum map been updated to show that “Communication” is introduced in EDH 501. We could also see that there's an assessment activity aligned to it. Now, I know that every core section can have varying key assignments. So, something that you could do too is you could add more than one assignment. So, you could say like, for example, in EDH 511 section two, there could be an exam. We'll call it an “Exam for Current Issues”. We could say that the target is that

Students will score an 80% or higher.

For the description... It's

“This test is a written exam”.

Something like that. You can kind of list the types of measures that could potentially be assessed for EDH 501. So, this is an example of what a curriculum map would look like in Planning and Self Study if you decided to introduce this concept.

You could also reinforce a concept. So, what that means, reinforce is that a concept will be taught again in a different course, so that students can remember that concept. So, say in EDH 504, we are going to reinforce the concept of “Communication”. So, we'll click on “Yes” – “Alignment”. We are going to click on reinforce and again, I would recommend adding a measure just because I think it would be useful for you in the future. And you can say “Assignment”. You can say “Communication Assignment”.

You can add a target.

So, here are just kind of an example of what you could write for a measure. So, for example, we wrote that this is a communication assignment. We hope that students will score a three or higher for the target and for the description,

as the sample, we wrote that this assignment can be presented in a written format or orally presented—where we are giving students that choice. From here, we would click on “Add”.

Now, I'll show you just one more example about what the curriculum map would look like if you decided to add “Mastery”. So, here what we're going to do is click on this box over here all the way to the last course and we are going to click on “Alignment” – “Yes”. We are going to click on “Master”.

And again, I would recommend putting in a measure, just as to put a note for yourself. And you could put “Capstone” project and we can say target is for students to score a 3 or higher on oral presentation.

And then for the description, we could say this is a capstone project where students present on what they learned.

I'm writing something vague as an example. And then you would click on "Add". Usually, what you would see is there would be more than one outcome. So, there would be kind of like an entire matrix, where you could put "Introduce", "Reinforce" or "Master" a concept or an outcome throughout the curriculum. So, this is just kind of a very quick overview about how we can create a curriculum map in Planning and Self-Study. If you ever making a mistake, and you want to get rid of, for example, we don't want to introduce "Communication" in EDH 501 anymore. We can simply unclick on "Introduce", we can say "Alignment"—"No". So, first we're going to click "Edit" and then "Delete this measure".

Then, we will delete this measure as well. So we'll click "Edit". "Delete this measure" in the red text over here. Click "Delete".

And now, you can click on "Alignment". "No". And now we have an empty box again. So, this is just how to create a curriculum map after we make all these changes. Please do not forget to click on the purple button or white / purple button over here called "Create".

Now, we have a curriculum map. We can always go back to this page again. Click on "Curriculum map".

And the curriculum map will be saved here.

You can also share this curriculum map as well.

You can share this publicly, so you could share a link and it would be a view-only curriculum map.

However, you do not have to share your curriculum map. You could also click on "Save and Exit" after you're done looking at your curriculum map.

We recommend that you look at your curriculum map every year, just in case your curriculum has changed significantly. There is a concept called curriculum creep, which is that over, for example, a decade or two decades, your program can change a lot. So, by checking up on your curriculum that frequently throughout the years, or at least maybe annually, you can kind of keep up and see what kind of changes are taking place, how your program is evolving, and where certain program learning outcomes are assessed. You can also see if the program learning outcomes need to be changed in general. So, that is a quick overview about how to update a curriculum map in Planning and Self-Study. If you have any questions about this process, please reach out to the Office of Institutional Effectiveness.