

# UNIVERSITY OF HARTFORD

## TRANSFER REQUEST FORM

*Please only complete this form if:*

- 1) You are transferring to University of Hartford from another institution in the U.S.;
- 2) You have received an acceptance letter from UHart;
- & 3) You have decided to attend the University of Hartford

**FOR STUDENT:** Please finish ALL the information requested accurately as it will be used to transfer your SEVIS record:

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

Program Start Date: Fall 2021  Spring 2022  Fall 2022

Degree Level: Undergraduate  Graduate  Pathway  ELI

Date of Birth (Month / Day / Year): \_\_\_\_\_

Current U.S. Address (cannot use a foreign address): *Street Address:* \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**CURRENT SCHOOL CERTIFICATION:** The International Office at the above named student's current U.S. institution needs to complete this section. The student has applied for transfer to the University of Hartford, school code: BOS214F10060000.

School Name: \_\_\_\_\_ SEVIS School Code: \_\_\_\_\_

SEVIS Release Date: \_\_\_\_\_ SEVIS ID#: \_\_\_\_\_

### Student's Current Standing:

The student is in good standing/currently pursuing a full course of study

The student is out of status. Please provide the details and contact us before transferring a completed or terminated record: \_\_\_\_\_

Date of Initial Attendance at Your School: \_\_\_\_\_ Date of Last Attendance: \_\_\_\_\_

Has the student used any Practical Training while attending your school? YES  NO

If YES, please indicate which: CPT  Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

OPT  Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

PDSO/DSO Name: \_\_\_\_\_ PDSO/DSO Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Once completed, please email this form to one of the following University of Hartford offices:

Undergraduate International Admissions: [intlinfo@hartford.edu](mailto:intlinfo@hartford.edu); P: 860-768-4981

Graduate: [gradstudy@hartford.edu](mailto:gradstudy@hartford.edu); P: 860-768-4371

English Language Institute (ELI): [eliinfo@hartford.edu](mailto:eliinfo@hartford.edu); P: 860-768-4919

Address: The University of Hartford, 200 Bloomfield Avenue, West Hartford, CT 06117