



COHEAO SCHOLARSHIP FAQs

Below is a list of Frequently Asked Questions (FAQ) regarding the COHEAO Scholarship. If you have additional questions that are not answered below, please feel free to submit them [here](#) and we will respond to you as soon as possible.

General Information

- *Where do I find the COHEAO Scholarship application?*
Click [here](#) for the scholarship application.
- *Can I receive information about the COHEAO Scholarship through the mail?*
No, COHEAO scholarship information is only available via the COHEAO website at www.coheao.com.
- *Where should I send my completed scholarship application?*
Please email your application in PDF format to admin@coheao.com.
- *Can I mail my application?*
No, please email your application packet in PDF format to admin@coheao.com.

General Eligibility Requirements

- *I am a senior in high school – am I eligible for this scholarship?*
No, an eligible applicant must be a college or university sophomore, junior, senior or graduate student during the 2025-2026 academic year.
- *I am currently a freshman in college – am I eligible for this scholarship?*
Yes, you may apply for the scholarship as long as you will be a sophomore, junior, senior or graduate student during the 2025-2026 academic year and enrolled full-time as a degree seeking student.
- *I am a graduate student – am I eligible for this scholarship?*
Yes, graduate students are eligible to apply for this scholarship.
- *I will be enrolled half-time in fall term 2025-2026 – am I eligible for this scholarship?*
No, to be considered for this scholarship, you must be enrolled full-time in a degree program for the fall term of the 2025-2026 academic year.

College/University Eligibility

- *My College/University is not listed on the COHEAO website as a member institution. Am I still eligible for the COHEAO Scholarship?*
No, your college or university must be a COHEAO member institution for you to qualify for the COHEAO scholarship. Contact your Financial Aid Department to request that your institution join COHEAO to afford this opportunity to its students. They can find information on membership at www.coheao.com.
- *Several campuses of my college/university are listed as a member institution, but my specific campus is not. Am I still eligible for the COHEAO Scholarship?*
No, your specific campus must be a COHEAO member to qualify for consideration. Contact your Financial Aid Department to request that your institution join COHEAO to afford this opportunity to its students. They can find information on membership at www.coheao.com.

COHEAO Commercial Member Dependent Eligibility

- *I am the dependent of a COHEAO Commercial Member. Do I have to attend a COHEAO member institution to qualify for the COHEAO scholarship?*
No, you may apply from any institution. There is a place on the application to note what Commercial organization you are connected to. Please note: all other requirements (G.P.A., year in school, transcript and recommendation requirements, etc. still apply.

Application Questions

- *What should be included as “interests” on my application?*
Provide information on the academic focus of your studies and how you complement that in other areas. Why did you choose this course of study and what do you do to increase your knowledge in this field?
- *What should be listed under “Special Recognition and Awards”?*
Provide a list with descriptions of each recognition or award.
- *What are the best things to include under the category of “Community Involvement”?*
Any instances of leadership in the community, membership in organizations both in and outside of school, and instances of volunteering.

Grade Point Average

- *Should I include my current GPA or my cumulative GPA?*
You must only include your cumulative GPA on the application form.
- *My school calculates GPA on a five-point scale. How do I calculate my GPA on a four-point scale?*
Multiply your GPA by four and divide that number by five. For example, if your GPA is 3.8 on a five-point scale, your GPA on a four-point scale is 3.04% ($(3.8 \times 4)/5 = 3.04\%$).

Submitting the Application

- *May I send in my recommendation letter (or any other part) separate from the rest of the application?*

No, all application materials must be sent complete in one document. There are no exceptions to this requirement. However, we understand that some authors of letters of recommendation may want to send them separately and official transcripts must be sent by the school directly. If that is the case, and this is the only exception, make sure they send their letter/transcript by **May 16, 2025**, to admin@coheao.com and include your full name on the subject line. **Incomplete applications will be automatically disqualified.**

- *What is the deadline to submit my application?*

Your scholarship application package must be submitted by **May 16, 2025**. There will be no exceptions to this requirement.

- *When will I hear whether I received a scholarship?*

Applicants will be notified on or about **June 13, 2025**.