

Role Descriptions

Traffic Direction


All students and families will be directed to B-lot to queue their cars so that students can enter GSU to complete the check-in process. Those volunteering for traffic direction in B-lot will assist Public Safety officers with providing direction to students and families so they can enter, park, and exit the lot safely and efficiently.

Golf Cart Drivers

Main Role:

Once a student's vehicle is unloaded at the residence hall, the vehicle must be moved to N lot (behind athletics center). Often, there is at least one family member with the student. That family member may have ambulatory challenges and need assistance getting from N lot back to their student's residence hall. The golf cart drivers will be positioned/staged at N lot to bring family members who have difficulty walking, etc. to their student's residence hall. There are NOT enough golf carts to drive all families and it most likely will be very warm outside. You will need to use your best judgement on transporting family members who cannot physically walk from N lot to the residence hall.

Knowing the route to take (i.e. don't drive/upstairs/curbs) is essential. Unfortunately, not all crosswalks have curb cuts. A campus map will be provided along with the specific 'house' names for each residential neighborhood.

Official Golf Cart Training is required for anyone signing up for this activity. This training is offered via Public Safety. Once you receive this training, you do not need to re-take the training annually, unless you would like a refresher. For those who have never received this training or would like a refresher, please sign up at  [Golf Cart Training 2025.xlsx](#).

Secondary Role:

On occasion, some of our students arrive via rideshare services. With a longer check-in process, we don't want these vehicles waiting in our queues or driving around campus. As a golf cart driver for these students, you will be notified via radio if there is a student who needs a golf cart ride for check in. You may assist the student with loading their belongings onto the golf cart so that the rideshare vehicle can depart campus. You will drive the student(s) to the GSU café and wait for them to complete their check-in process. Wait in B lot w/ the golf cart and the student's

luggage. Once the student has completed the steps in GSU, you will drive them over to their residence hall to move in.

Class T-Shirt Distribution

Each year the new incoming class receives their UHart class t-shirt, which they wear to take the Big H photo. Volunteers for this position will staff the table, organize the t-shirts, help students find the size they need, and generally be a welcoming and excited presence for the new incoming class. If you are not able to be outside or on your feet, this is a good alternative volunteer role during opening weekend.

ID Table

Sit at a table in GSU and facilitate the distribution of pre-printed student IDs. If you are not able to be outside or on your feet for longer periods of time, this is a good alternative volunteer role during opening weekend.

Van Driver

Students who live in the Village have the opportunity to rent an air conditioner from Residential Life. Students who rent A/Cs will need those units delivered to the front of their apartments during move-in weekend. Volunteers will drive A/C units between the storage location and the student apartments in the Village. UHart movers will load and unload A/C units from the van. A van will be provided for this volunteer role.

Future opportunities to sign up to help the first few days of the semester will be shared with the campus community.

This volunteer role is also quite enjoyable:

Wayfinder/Directional Assistance

Staff in this role will be stationed around campus tasked with helping students get to their classes. Anyone planning to participate is encouraged to study the University building and abbreviation code. (For example, where is HJG W114B?). A refresher on building codes and locations can be found here: <https://www.hartford.edu/about/buildings-locations/default.aspx>